

# *“OSHA Recordkeeping and Workplace Safety for Long Term Care Facilities”*

*Sponsored by:*

**CareComp**

**April 3, 2013**

**Wynfrey Hotel – Birmingham, Alabama**

**Registration – 8:30 to 9:00 AM**

**Program – 9:00 AM to 3:00 PM**

***Lunch – On Your Own***

Under the OSHA recordkeeping regulation (29 CFR 1904), covered employers are required to prepare and maintain records of serious occupational injuries and illnesses, using the OSHA 300 Log. This information is important for employers, workers and OSHA in evaluating the safety of a workplace, understanding industry hazards, and implementing worker protections to reduce and eliminate hazards. Most facilities believe that they comply with OSHA’s recordkeeping standards, but we find that some facilities fall short and this is costing facilities thousands of dollars in fines. This seminar will help you gain an understanding of the basics of OSHA recordkeeping and help you avoid common mistakes in completing required forms.

This seminar will also offer updates and information to keep your employees safe and to keep your facility in compliance with OSHA regulations and hopefully the inspectors out of your facility. Workplace violence is becoming a target for OSHA. Employers need to be informed and knowledgeable on the latest issues surrounding workplace safety.

***ABOUT THE SPEAKER:*** Mr. Michael Arther from MCA Consulting will be the speaker.

***TARGET AUDIENCE:*** Administrators, Safety Officers and Directors, Facility Plant Managers, and Maintenance Directors

***HANDOUTS:*** Please note that all handouts for ANHA seminars, including ALL conventions, will be posted on our website approximately one week prior to the event. Please make sure that all of your employees that are registered for ANHA events check the website prior to the seminar to download the handouts. If you have questions, please contact Kerri Parker at the Association Office at (334) 271-6214 or [kparker@anha.org](mailto:kparker@anha.org).

***CEU ACCREDITATION:*** This program has been approved for 5 hours of continuing education credits by the Alabama Board of Examiners for Nursing Home. It has also been approved for 6 contact hours of continuing education for nurses. The Alabama Nursing Home Association is an approved provider by the Alabama Board of Nursing (ABNP0151- expires 3/12/2017).

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Registration Form  
**OSHA Recordkeeping and Workplace Safety for Long Term  
Care Facilities**

April 3, 2013 – Birmingham, Alabama  
*Registration – 8:30 to 9:00 AM; Program – 9:00 AM to 3:00 PM*  
*Lunch – On Your Own*



Wednesday, April 3, 2013  
**The Wynfrey Hotel**  
1000 Riverchase Galleria  
Birmingham, AL 35244  
PH: 1-800-476-7006



*To register, please complete the following information:*

**Participant Information**

Facility Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_

**Remember to download the handouts  
from the ANHA website ([www.anha.org](http://www.anha.org))  
approximately one week before the  
seminar!**

**Participant Name(s)**

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*Mail this form along with payment information to:*  
ANHA, 4156 Carmichael Rd., Montgomery, AL 36106  
or fax to 334-244-6509  
If you have any further questions, call ANHA at 334-271-6214.

This seminar has been approved for 5 hours of CEU credits by the Alabama Board of Examiners for Nursing Home Administrators. It has also been approved for 6 contact hours of continuing education for nurses. The Alabama Nursing Home Association is an approved provider by the Alabama Board of Nursing (ABNP0151- expires 3/12/2017).

**Prices:**

- \$75 – ANHA Member (Pre-Paid Price)
- \$90 – ANHA Member (Bill-Me Price)  
*(Only member facilities can be billed!)*
- \$90 – Associate Member Price
- \$200 – Non-Member Price

**Payment Information**

- Check Enclosed  
Amount \$ \_\_\_\_\_
- Bill Facility  
*(Member Facilities ONLY)*
- Visa    Mastercard

Card No. \_\_\_\_\_

Expiration Date \_\_\_\_\_

Signature \_\_\_\_\_

Amt. to be Charged \_\_\_\_\_