

# MEMORANDUM

TO: ANHA Members

FROM: Richard J. Brockman, Vice President  
Alabama Nursing Home Association

RE: **Request for 2013 Membership Assignments  
on ANHA Standing Committees**

DATE: October 5, 2012

One of the hallmarks of our Association's success is the wonderful membership input and guidance we get through our committee system. Through this system we achieve a melding of shared experiences, thoughts and ideas that enables our Association to better serve you. As the Alabama Nursing Home Association's Vice President (and next year's President), I have the responsibility for carrying on this effort through organizing next year's committee assignments.

For this to work, we need your participation. Please take a moment to review and complete the enclosed committee assignment materials and express your committee preferences. We also encourage you to add key members of your staff to work with a particular (or several) committees.

In completing the form, please indicate your preferences on a scale from 1 to 3 (1 being your first choice and 3 your third choice). **Please note that those committees marked with an asterisk meet on an as-need basis.** It may be necessary to limit the size of a committee in order to conduct business expediently. Feel free to copy this form if you have more staff members interested in serving than there are spaces available.

To allow time to prepare for the coming year, please complete and return this form to the Association office by **FRIDAY, November 2, 2012** (mailed, e-mailed or faxed responses will be fine). The address and/or fax numbers are listed below. If you have any questions, or if you have items relating to a committee which you wish to discuss, please feel free to contact Kerri at the Association office (334) 271-6214. Thank you in advance for your demonstrated interest and participation in our Association's work and for taking the time to complete this form. I am looking forward to working with you in 2013 and thank you for supporting your Association.

**RETURN FORM BY NOVEMBER 2 TO:**

Alabama Nursing Home Association  
4156 Carmichael Road - Montgomery, Alabama 36106  
ATTN: Kerri Parker  
Phone: (334) 271-6214  
FAX: (334) 244-6509  
Email: kparker@anha.org

**Alabama Nursing Home Association  
2013 Committee Request Form**

Your Name: (please type or print) \_\_\_\_\_

\*EMAIL Address: (required) \_\_\_\_\_

Facility Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

**ANHA Standing Committees**

	<i>First Choice - Individual's Name</i>	<i>Second Choice - Indiv. Name</i>		<i>Third Choice - Indiv. Name</i>
Accounting & Budget:	_____	_____		_____
*Assisted Living Facility/ Certification Committee:	_____	_____		_____
Associate Member Com.:	_____	_____		_____
Convention: (meets In Jan. & May)	_____	_____		_____
Education: (meets In Jan., May & Sept)	_____	_____		_____
* Facility Standards/ Quality Assurance:	_____	_____		_____
*Human Resources:	_____	_____		_____
Legislative:	_____	_____		_____
*Life Safety & Phy. Plant:	_____	_____		_____
*Membership/Ethics/ Charter & Bylaws:	_____	_____		_____
* Payment For Services:	_____	_____		_____
Public Relations:	_____	_____		_____

*\*These committees meet on an as-need basis and not on a regular set schedule*

**\*Please take a moment to (a) explain your interest in your committee selection and (b) if possible, briefly describe your thoughts as what the priorities of the committee should be (write on back if necessary).**

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*To be considered for committee membership, you must return this completed form  
to the ANHA by MONDAY, November 2, 2012.*